



Mark Ramshaw
Parish Clerk
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10th April 2026

Dear Councillor

You are duly summoned to attend the meeting of West Rainton & Leamside Parish Council at 19:00 on Thursday 16th April 2026 at St Mary's Church Meeting Room, West Rainton.

Members of the public are welcome to attend.

Agenda

- 1) **Apologies for absence.** Parish Council to receive and consider any apologies.
- 2) **Declarations of Interest:**
 - a) To declare any personal interests in items on the Agenda and their nature.
 - b) To declare any prejudicial interests in items on the Agenda and their nature. (Councillors with prejudicial interests must leave the room for relevant items)
- 3) **Shelly Equine Assisted Therapy CIC.** Shelly Bruce will be in attendance to discuss the Project and how the Parish Council can support it.
- 4) **Public Participation.** Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 5) **Minutes.**
 - a) To consider approval of the minutes of the Parish Council meeting held on 19th March 2026.
 - b) Review of any actions arising from these minutes.
- 6) **Planning Applications.** Parish Council to provide any comments on previously circulated weekly planning notifications from DCC.

- 7) **Finance.** Parish Clerk to report on financial position and seek approval for payments due in April 2026.
- 8) **Risk Management Strategy.** Parish Council to consider and approve:
 - a) Review of Risk Management Strategy
 - b) Review of Risk Assessment
- 9) **Budget Position Q4 2025/26.** Parish Clerk to report financial position.
- 10) **Q4 2025/26 Bank Reconciliation.** Parish Clerk to present reconciliation for sign off.
- 11) **Village Maintenance.** Parish Council to consider arrangements for strimming around objects throughout the Village.
- 12) **West Rainton and Leamside Community Association Funding Request.** Parish Council to consider funding request.
- 13) **Motion -** Proposal to install three additional Parish Council noticeboards (Cllr Stabler)
- 14) **Motion –** Development of a Media / Public Statements Policy (Cllr Stabler)
- 15) **Motion –** Development of a Resolution Tracker (Cllr Stabler)
- 16) **Motion –** Proposal to hold Parish Council meetings in the newly refurbished café/meeting room in Jubilee Hall (Cllr Diggory)
- 17) **Heritage Blue Plaque.** Update on cost and supplier details from Parish Clerk. Parish Council to consider siting and wording if agreeing to purchase.
- 18) **Annual Plan.** Parish Council to receive update on Annual Plan (Cllr Diggory)
- 19) **General correspondence: For consideration**
 - a) Request from parishioner to view minutes and supporting documents held by the Parish Council.
- 20) **Annual Parish Meeting - 18:30 on 14th May 2026 at St Mary's Church Meeting Room West Rainton.** Parish Council to note date, time and venue of Annual Parish Meeting
- 21) **To note date and time of next meeting:** Thursday 21st May 2026 at 19.00.

Signed:



Mark Ramshaw, Parish Clerk, West Rainton Parish Council

Relevant papers for the meeting will be published on the Parish Council's website:
<http://westrainton.parish.durham.gov.uk>.