

West Rainton and Leamside Community Association



5th April 2026

Dear Mark,

Would you please present this to the Parish Council at the next meeting in April.

Councillors,

I am writing to you for you to consider a funding request in principle.

We are looking to appoint a centre/hall manager (staffing as required) sooner rather than later. Originally, we were considering making an appointment towards the end of the redevelopment of Jubilee Hall. This would have been approximately next Spring.

We are now considering making an earlier appointment(s) to oversee the current operations, increase income and to oversee the new cafe. We would be expecting the staff to also lead on grant applications for the main refurbishment.

We have applied to the National Lottery for funding towards staffing for three years. If secured this will be awarded towards the end of this calendar year. We want to make an earlier appointment, hence making this request.

We are seeking £10,000 towards the cost of staff. We are seeking funding from other sources to add to this. We think a total of approximately £33,000 for the first year would be required. There is the potential that the overall salary will be less if we determine that the role(s) could be part time.

If we were to get your support in principle, then we will provide more detail including our business plan, our latest financial report and our proposed timings to make the appointment(s).

Thank you for your consideration of our request.

Kindest regards

Allan Langford

Chair WRLCA