



Mark Ramshaw
Parish Clerk
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13th March 2026

Dear Councillor

You are duly summoned to attend the meeting of West Rainton & Leamside Parish Council at 19:00 on Thursday 19th March 2026 at St Mary's Church Meeting Room, West Rainton.

Members of the public are welcome to attend.

Agenda

- 1) **Apologies for absence.** Parish Council to receive and consider any apologies.
- 2) **Declarations of Interest:**
 - a) To declare any personal interests in items on the Agenda and their nature.
 - b) To declare any prejudicial interests in items on the Agenda and their nature. (Councillors with prejudicial interests must leave the room for relevant items)
- 3) **Parish Councillor Vacancies:**
 - a) Co-Option to Parish Councillor Vacancies – Parish Council to consider application for co-option
 - b) Parish Council to agree a deadline for applications for any further vacancies
- 4) **Public Participation.** Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 5) **Minutes.**
 - a) To consider approval of the minutes of the Parish Council meeting held on 19th February 2026.

- b) Review of any actions arising from these minutes.
- 6) **Planning Applications.** Parish Council to provide any comments on previously circulated weekly planning notifications from DCC.
 - 7) **Finance.** Parish Clerk to report on financial position and seek approval for payments due in March 2026.
 - 8) **Cemetery Fees Review.** Parish Council to consider report of Parish Clerk
 - 9) **Appointment of Internal Auditor.** Parish Council to consider appointment of Internal Auditor.
 - 10) **Annual Plan.** Parish Council to consider feedback on current Plan and approach to progress.
 - 11) **Asset Register.** Parish Council to review/approve updated Asset Register
 - 12) **IT Policy.** Parish Council to consider approval of draft IT Policy.
 - 13) **Motion.** Proposal to implement a template for motions. (Cllr Diggory)
 - 14) **Motion.** Proposal to plant a permanent Christmas Tree on the Village Green. (Cllr Stabler)
 - 15) **Motion.** Proposal to install a heritage blue plaque. (Cllr Stabler)
 - 16) **Motion.** Proposal to increase insect friendly planting. (Cllr Scott)
 - 17) **Installation of a defibrillator.** Parish Council to receive update and possible location for installation.
 - 18) **Bus Shelters.** Parish Council to consider situation with regards ownership of Bus Shelters within the Parish.
 - 19) **West Rainton & Leamside Village Partnership.** Feedback from Cllr Diggory
 - 20) **Smaller Councils Forum.** Feedback from Cllr Wallage
 - 21) **General correspondence: For consideration**
 - 22) **To note date and time of next meeting:** Thursday 16th April 2026 at 19.00.

Signed:



Mark Ramshaw, Parish Clerk, West Rainton Parish Council

Relevant papers for the meeting will be published on the Parish Council's website:
<http://westrainton.parish.durham.gov.uk>.