



Mark Ramshaw
Parish Clerk
62 Trevelyan Place
Peterlee
County Durham
SR8 2NL

Tel: 07368964142

Email: clerk@westraintonandleamsidepc.gov.uk

14th November 2025

Dear Councillor

You are duly summoned to attend the meeting of West Rainton & Leamside Parish Council at 19:00 on Thursday 20th November 2025 at St Mary's Church Meeting Room, West Rainton. Members of the public are welcome to attend.

Agenda

- 1) **Apologies for absence.** Parish Council to receive and consider any apologies.
- 2) **Declarations of Interest.**
 - a) To declare any personal interests in items on the Agenda and their nature.
 - b) To declare any prejudicial interests in items on the Agenda and their nature. (Councillors with prejudicial interests must leave the room for relevant items)
- 3) **Parish Councillor Vacancies:**
 - a) Co-Option to Parish Councillor Vacancies – Parish Council to consider application for co-option
 - b) Parish Council to agree a deadline for applications for vacancies
- 4) **Public Participation.** Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 5) **Daniel Raitt Registered Manager, The Cambian Group** – Company Foundation Grant availability.
- 6) **Minutes of last meeting.**
 - a) To consider approval of the minutes of the Parish Council meeting held on 16th October 2025 and
 - b) To review any actions arising from these minutes.
- 7) **County Councillor Report.** Parish Council to receive any relevant updates from County Councillors.
- 8) **Finance.** Parish Clerk to report on financial position and seek approval for payments due November and December 2025.

- 9) **Planning Applications.** Parish Council to consider previously circulated planning notifications from DCC.
- 10) **Definitive Map Modification Order Application- Alleged Public Footpath from PRow (FP) 2 The Dene to PRow (FP) 21 The Red Track, West Rainton** – Parish Council to receive update.
- 11) **Jubilee Hall Project.**
 - a) Parish Council to receive progress update from Cllrs Langford and Wood
 - b) Parish Council to receive request from the Community Association for a supporting letter with regards to the works to be carried out to Jubilee Hall.
- 12) **Annual Plan.** Parish Council to consider formation of a Sub-Committee to carry out a review on the various themes within the Annual Plan which would then feed back into the Parish Council.
- 13) **Christmas Arrangements.**
 - a) Parish Council to note Christmas Event date of 18th December with a 7.00 pm start.
 - b) Parish Council to approve the booking of Jubilee Hall between 6.30pm – 9.00pm on the 18th December for the Event and consider an appropriate donation for Pitlington Brass Band.
- 14) **Cemetery;**
 - a) **Memorial Testing.** Parish Council to consider quotation for memorial testing in West Rainton Cemetery.
 - b) **Maintenance of Lime Trees.** Parish Council to receive update and consider quotation for maintenance.
- 15) **Gym/Play Equipment.** Parish Council to consider purchase of additional gym/play equipment for the School Avenue Park.
- 16) **Motion – Annual Parish Meetings: Administration/Process** (Cllr Stabler)
- 17) **Motion – Asset Register Update** (Cllr Stabler)
- 18) **Smaller Councils Forum.** Update from Cllr Wallage
- 19) **West Rainton and Leamside Village Partnership meeting.** Feedback from Cllr Diggory
- 20) **General correspondence:** For consideration
- 21) **To note date and time of next meeting:** Thursday 15th January 2026 at 19.00.

Signed:



Mark Ramshaw, Parish Clerk, West Rainton Parish Council

Relevant papers for the meeting will be published on the Parish Council's website:
<http://westraintonandleamsidepc.gov.uk>.