



Mark Ramshaw
Parish Clerk
62 Trevelyan Place
Peterlee
County Durham
SR8 2NL

Tel: 0790 080 0540

Email: clerk@westraintonandleamsidepc.gov.uk

10th January 2025

Dear Councillor

You are duly summoned to attend the meeting of West Rainton & Leamside Parish Council at 19:00 on Thursday 16th January 2025 at St Mary's Church Meeting Room, West Rainton.
Members of the public are welcome to attend.

Agenda

- 1) Apologies for absence:
Parish Council to receive and consider any apologies.
- 2) Declarations of Interest:
 - a) To declare any personal interests in items on the Agenda and their nature.
 - b) To declare any prejudicial interests in items on the Agenda and their nature. (Councillors with prejudicial interests must leave the room for relevant items)
- 3) Public Participation:
Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 4) Minutes: To consider approval of the minutes of the Parish Council meeting held on 21st November 2024.
- 5) Planning Applications:
Parish Council to provide any comments on previously circulated weekly planning notifications from DCC
- 6) Finance:
Parish Clerk to report on financial position and seek approval for payments due in January 2025
- 7) Budget Position Q3 2024/25 – Parish Clerk to report financial position.
- 8) 2024/25 Budget – Q3 Bank Reconciliation
- 9) Grant Applications 2025/2026 - Parish Council to consider grant applications

- 10) 2025/26 Draft Budget and Precept. Parish Council to consider draft budget proposals and set the precept
- 11) Cemetery Maintenance Contract – Request for Quotations (Verbal update from the Parish Clerk)
- 12) Annual Plan 2024/25 – Parish Council to review
- 13) School Avenue Park Project – Parish Council to note fencing quotations from Durham County Council
- 14) West Rainton & Leamside Village Partnership – Feedback from Cllr Diggory
- 15) Smaller Councils Forum – Feedback from Cllr Boettcher
- 16) General correspondence: For consideration
- 17) To note date and time of next meeting: Thursday 20th February 2025 at 19.00.

Signed:

A handwritten signature in black ink, appearing to read 'Mark Ramshaw', written over a faint dotted line.

Mark Ramshaw, Parish Clerk, West Rainton Parish Council

Relevant papers for the meeting will be published on the Parish Council's website:
<http://westrainton.parish.durham.gov.uk>.