

West Rainton& Leamside Parish Council

Minutes of the Parish Council Meeting held

at 19:00 on 18th April 2024

At St Mary's Church Meeting Room, West Rainton

Present: Councillors M Boettcher, I Diggory (Chairperson), B Kellett, P Morson and K Wood.

In Attendance: M Ramshaw (Parish Clerk)
4 x Members of the Public

NOTE The meeting was not audio or video recorded.

1) Apologies

Apologies were received from Cllrs Massey and Wallage who were both away on holiday. **Parish Council resolved** to approve these absences.

2) Declarations of interest

It was agreed that declarations of interest would be dealt with as and when the need arose.

3) Public Participation

The members of the public confirmed that they had attended the meeting to discuss their ongoing concerns with regards to the Parish Council's management of the Cemetery.

A member of the public confirmed that an email had been sent to the Parish Council regarding a request for a public meeting and another member of the public advised that a petition had been put on Facebook and this has a number of signatures.

Cllr Diggory advised the members of the public that the Parish Council had listened and taken on board the feedback and were now commencing a review of all cemetery related policies. He informed the members of the public that this would take some time.

Cllr Diggory encouraged the members of the public to continue to communicate with the Parish Council.

4) Minutes

Parish Council resolved that the minutes of the Parish Council meeting held on 21st March 2024 be approved as a correct record.

Signature.....

Date.....

5) Finance Report

PART A: FOR INFORMATION					
1. INCOME		Sherburn Co-Op Interment of Ashes (CW - Cheque)	£185.00		
		Scotts - Memorial Erection (FC - Cheque)	£93.00		
		DCC Precept (£39617.68) & LCTSS (£1302.00)	£40,919.68		
2. EXPENDITURE					
A) Expenditure previously agreed by Parish Council due this month					
ITEM	PAYEE	PURPOSE	Payment Method	AMOUNT (£)	
1	M Ramshaw	Parish Clerk Net Salary - April	BACS	482.55	
2	HM Revenue and Customs Only 465PD00171320	HMRC Liability - April	BACS	120.60	
3	Jones Boyd (Durham) Ltd	Maintenance of Payroll - 31/3/24	BACS	90.00	
4	Special Branch Tree Services NE Ltd	Cemetery maintenance - March 24	BACS	373.16	
5	Unity Trust Bank	Service Charge	Direct Debit	18.00	
6	EON	Electricity Supply - March	Direct Debit	30.00	
		TOTAL		1114.31	
B) Expenditure requiring approval - Expected Invoice Pending					
ITEM	PAYEE	PURPOSE	Payment Method	AMOUNT (£)	BUDGET PROVISION
7	M Ramshaw	Reimbursement - Stamps	BACS	5.40	Y
8	CDALC	Councillor Training - Social Media for Councillors	BACS	10.00	Y
9	G Coates	Village maintenance & seeding graves	BACS	221.00	Y
10	CDALC	CDALC Subscription Charge 2024/25	BACS	361.31	Y
		TOTAL		361.31	
Total Expenditure A + B				1475.62	

Parish Council resolved to:

1. Note income and expenditure reported for information in Part A
2. Approve expenditure listed in Part B

6) Planning Applications

Two planning applications had been received for the Parish Council area from Durham County Council in the weekly planning data. Parish Council noted the applications and had no comments on either.

7) West Rainton & Leamside Village Partnership – Feedback

Cllr Diggory advised that the next meeting of the Partnership was due to take place 24th April. There was no further feedback.

Signature.....

Date.....

8) Smaller Councils Forum

Cllr Boettcher advised members that all of the Council Forums had put a motion forward to the Police and Crime Commissioner asking for information on the policing policies for each parish council area.

9) General Correspondence

The Parish Clerk advised members that a member of the public had emailed asking the Parish Council to convene a public meeting to discuss the Cemetery. however she was present at the meeting and the issues were shared in person. Members discussed the email and felt that as the Annual Parish Meeting was already booked in for 9th May at 18:30 this was an ideal opportunity for parishioners to attend to raise any concerns they have about the Cemetery. The Jubilee Hall was not available at this time but members felt that the meeting could be held within the Church if numbers dictated.

10) Annual Parish Meeting

Parish Council noted that the upcoming Annual Parish Meeting is to be held on 9th May at 13:30 at the meeting room in St Mary Church.

11) Date and Time of Next Meeting

Parish Council noted the date and time of next meeting: Thursday 16th May 2024, 19:00 in St Marys Church Meeting Room.

Signature.....

Date.....