WEST RAINTON & LEAMSIDE PARISH COUNCIL

ITEM: **6** **FINANCE REPORT**

DATE: **18/01/2024**

PART A: **FOR INFORMATION**

1. INCOME

Re-open (JF) Co-Op Houghton	£185.00
New (JP) Co-Op Sherburn	£616.00
2 x Memorial Leaves (SD)	£334.00
Credit Interest (Instant Access Acct)	£346.71

2. EXPENDITURE

A) Expenditure previously agreed by Parish Council due this month

ITEM	PAYEE	PURPOSE	Payment Method	AMOUNT (£)
1	M Ramshaw	Parish Clerk Net Salary - Jan 24	BACS	482.55
2	HM Revenue and Customs Only 465PD00171320	HMRC Liability - Jan 24	BACS	120.60
3	Jones Boyd (Durham) Ltd	Maintenance of Payroll - 31/12/23	BACS	90.00
4	Special Branch Tree Services NE Ltd	Cemetery maintenance - Dec 23	BACS	373.16
5	EON	Dec DD	Direct Debit (Dec)	30.00
6	WR&LCA	Jubilee Hall Grant payment 1 (due 1/1/24)	BACS (Dec)	834.00
7	WR&LCA	Jubilee Hall Grant payment 2 (due 1/2/24)	BACS	833.00
8	Unity Trust Bank	Service Charge Q3	Direct Debit (Dec)	18.00
9	Information Commissioner	Data Protection Fee Renewal	BACS	£40.00
		TOTAL		2821.31

B) Expenditure requiring approval - Expected Invoice Pending

ITEM	PAYEE	PURPOSE	Payment Method	AMOUNT (£)	BUDGET PROVISION
10	Leamside Nurseries	Bedding Plants	BACS (Dec)	483.00	Y
11	WR&LCA	Carols around Xmas Tree Refreshments	BACS (Dec)	179.26	Y
12	M Ramshaw	Reimbursement - Stamps 4 x 1st Class	BACS	5.00	Y
13	M Ramshaw	Reimbursement - Printer Cartridge	BACS	42.49	Y
14	Pittington Brass Band	Carols around Xmas tree donation	BACS (Dec)	150.00	Y
		TOTAL		859.75	

Total Expenditure A + B 3681.06

Members are asked to:

1. Note income (A1) and expenditure (A2)

2. Approve expenditure listed (B)