



Mark Ramshaw
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15th March 2024

Dear Councillor

You are duly summoned to attend the meeting of West Rainton & Leamside Parish Council at 19:00 on Thursday 21st March 2024 at St Mary's Church Meeting Room, West Rainton.

Members of the public are welcome to attend.

Agenda

- 1) Apologies for absence:
Parish Council to receive and consider any apologies.
- 2) Declarations of Interest:
 - a) To declare any personal interests in items on the Agenda and their nature.
 - b) To declare any prejudicial interests in items on the Agenda and their nature. (Councillors with prejudicial interests must leave the room for relevant items)
- 3) Public Participation:
Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 4) Minutes: To consider approval of the minutes of the Parish Council meeting held on 15th February 2024
- 5) Parish Councillor Vacancies:
Co-Option to Parish Councillor Vacancy – Parish Council to consider any applications and agree to a new deadline for further expressions of interest if necessary
- 6) Finance:
Parish Clerk to report on financial position and seek approval for payments due in March 2024
- 7) Planning Applications:
Parish Council to provide any comments on previously circulated weekly planning notifications from DCC
- 8) Appointment of Internal Auditor – Parish Council to consider appointment of Internal Auditor

- 9) Annual Plan - Parish Council to consider draft Annual Plan for 2024/25.
- 10) Asset Register – Parish Council to review/approve updated Asset Register
- 11) Risk Management Strategy – Parish Council to consider
 - a) Review of Risk Management Strategy (Annual)
 - b) Consideration of Risk Assessment (6 monthly)
- 12) Village Green Strimming 2024/25 – Parish Council to consider quotation for the coming year
- 13) Durham Area Youth – Grant Application request
- 14) West Rainton & Leamside Village Partnership – Feedback from Cllr Wallage
- 15) Smaller Councils Forum – Feedback from Cllr Boettcher
- 16) General correspondence: For consideration
- 17) To note date and time of next meeting:
Thursday 18th April 2024 at 19.00.

Signed: 

Mark Ramshaw, Parish Clerk, West Rainton Parish Council

Relevant papers for the meeting will be published on the Parish Council's website:
<http://westrainton.parish.durham.gov.uk>.