

West Rainton& Leamside Parish Council

Minutes of the Parish Council Meeting held

at 19:00 On Tuesday 14th June 2022

At St Mary's Church Meeting Room, West Rainton

Present: Councillors I Diggory, P Lowrie, P Morson and A Wallage (Chairperson)

In Attendance: M Ramshaw (Parish Clerk)

NOTE The meeting was not audio or video recorded.

1) Apologies

Apologies were received from Cllr Boettcher (ill health) and Cllr Kellett (Meeting commitment). **Parish Council resolved** to approve these absences. Cllr Warby was not in attendance and had not submitted any apologies. **Parish Council resolved** to not approve this absence.

2) Co-Option to Parish Councillor Vacancies

The Parish Clerk advised that there had not been any applications for the two parish councillor vacancies. **Parish Council resolved** to approve an extension of the co-option advert with a closing date of 8th July 2022.

3) Declarations of interest

It was agreed that declarations of interest would be dealt with as and when the need arose.

4) Public Participation

There were no members of the public in attendance.

5) Minutes

Parish Council resolved that the minutes of the Parish Council meeting held on 19th May 2022 be approved as a correct record.

Signature.....

Date.....

6) FINANCE REPORT

PART A: FOR INFORMATION					
1. INCOME		Avant Homes Donation (BACS) Memorial Tree	£300		
		CR Burial (JD) - BACS	£167		
2. EXPENDITURE					
A) Expenditure previously agreed by Parish Council due this month					
ITEM	PAYEE	PURPOSE	AMOUNT (£)	CHEQUE NO.	
1	M Ramshaw	Parish Clerk Net Salary - June 22	405.56	303265	
2	HM Revenue and Customs Only 465PD00171320	HMRC Liability - June 22	101.40	303266	
3	Special Branch Tree Services Ltd	Cemetery Maintenance - May 22	373.16	303271	
4	Special Branch Tree Services Ltd	Village Green Maintenance - May 22	336.00	303272	
5	Special Branch Tree Services NE Ltd	Prune small trees, trim shrubs and grind stumps & Benridge Bank remove small trees/rose bushes, sever ivy, grind stump, trim and rake	1080.00	303267	
TOTAL			2296.12		
B) Expenditure requiring approval					
ITEM	PAYEE	PURPOSE	AMOUNT (£)	BUDGET PROVISION	CHEQUE NO.
		HP Instant Ink 18/4-17/5 £2.00			
		Summer Bedding Plants (Shincliffe Mill Nursery) £400.50			
		Drawing pins £3.70			
		Cable Ties/Clips £7.68			
6	M Ramshaw	Total Reimbursement	411.88	y	303268
7	Leamside Nurseries Ltd	Summer Bedding Plants / Compost	183.00	y	303269
8	G Coates	Heritage Garden & Village maintenance, planting of summer bedding.	340.00	y	303270
TOTAL			934.88		
Total Expenditure A + B			3231		

Parish Council resolved to:

- Note income and expenditure reported for information in Part A

7) Planning Applications

Parish Council noted that there had been one planning application within the Parish however there were no comments.

Signature.....

Date.....

8) CDALC Executive Committee

The Parish Clerk referred members to the information regarding the two candidates for the Durham Area representative. **Parish Council resolved** to agree to vote for Cllr Boettcher.

9) Memorial Tree Operation

Cllr Wallage advised members that the foundation work was now completed and expected delivery and installation of the tree would be towards the end of July. A better quality of decorative gravel had been agreed by the Parish Clerk and Cllr Wallage as Chairperson. The additional cost for this is £60.

Parish Council discussed the operation of this new service and considered options for the lease period, types of leaf inscription available and proposed fees.

Parish Council resolved to approve: that the standard service offer for an inscribed leaf to be hung on the tree, including silver lettering and the choice of one of 6 standard coloured artwork motifs, would be a 20 year lease for a fee of £150. This fee would be reviewed annually. On expiry of the lease the leaf would be removed and returned to the purchaser or the lease could be renewed at a reduced fee of 50% of the 20 year lease fee in operation at the time of renewal.

10) West Rainton & Leamside Village Partnership

Cllr Wallage informed members that the Big Lunch had attracted in the region of 350 people.

11) Smaller Councils Forum

No update was received.

12) General Correspondence

There was no general correspondence for consideration.

13) Date and Time of Next Meeting

Parish Council noted the date and time of next meeting: Thursday 21st July 2022 at 19:00 in St Marys Church Meeting Room.

Signature.....

Date.....