



Mark Ramshaw
Parish Clerk
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12th May 2023

Dear Councillor

You are duly summoned to attend the Annual Meeting of West Rainton & Leamside Parish Council at 19:00 on Thursday 18th May 2023 at St Marys Church Meeting Room, West Rainton.

Members of the public are welcome to attend.

Agenda

- 1) Election of Chairman for 2023/2024: Parish Council to elect a Chairman
- 2) Declaration of Office: Declaration of Acceptance of Office to be signed by the Chairman.
- 3) Election of Vice Chairman for 2023/2024: Parish Council to elect a Vice Chairman
- 4) Apologies for Absence: Parish Council to receive and consider any apologies.
- 5) Declarations of Interest:
 - a) To declare any personal interests in items on the Agenda and their nature.
 - b) To declare any prejudicial interests in items on the Agenda and their nature.
(Councillors with prejudicial interests must leave the room for relevant items)
- 6) Appointments to Outside Bodies: Parish Council to consider nominations to:
 - West Rainton and Leamside Village Partnership
 - Smaller Councils Forum
- 7) Public Participation:

Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 8) Minutes: To consider approval of the minutes of the Parish Council Meeting 20th April 2023.

- 9) Finance:
Parish Clerk to report on financial position and seek approval for payments due.
- 10) Internal Audit Report – Parish Council to consider Internal Audit Report
- 11) Annual Governance and Accountability Return 2022/23: For Parish Council approval and signature by the Chairman
- 12) Planning Applications - Parish Council to consider planning applications received from DCC.
- 13) School Avenue Play Park Project – Parish Council to receive update
- 14) Grant Funding Application from the WRLVP: Parish Council to consider a funding request to extend the " Because we Care", toddler group project
- 15) Arden House – Parish Council to receive update
- 16) Review of Cemetery Policy – Parish Council to review current policy
- 17) Meetings Calendar 2023/24 – Parish Council to approve schedule of meetings for forthcoming municipal year
- 18) West Rainton & Leamside Village Partnership – Update from Cllr Wallage
- 19) General correspondence: For consideration. Up to date list to be tabled.
- 20) To note date and time of next meeting:
Thursday 15th June 2023 at 19.00 pm, St Marys Church Meeting Room, West Rainton

Signed:



Mark Ramshaw, Parish Clerk, West Rainton Parish Council